



# Crawley Borough Council

## Notification of Decisions

To: All Councillors

The decisions of the **Cabinet** held on **16 March 2022** are attached.

The Call-In period ends at noon on the 5<sup>th</sup> day following publication, namely noon on the Tuesday 22 March 2022.

The Call-In form is attached for your use if required. For further information please refer to the relevant sections of the [Constitution](#).

Yours faithfully

A handwritten signature in black ink, appearing to be 'G. Paul'.

**Head of Legal, Governance & HR**

Published on 17 March 2022.

Item No.	Title	Decision
7.	Town Centre Regeneration Programme Third Edition	<p><b>RESOLVED</b></p> <p>That the Cabinet</p> <p>a) approves the updated Town Centre Regeneration Programme (Appendix A) prior to a period of stakeholder consultation as set out in section 7.1 of report <a href="#">PES/397</a>.</p> <p>b) delegates authority to the Head of Economy &amp; Planning in consultation with the Cabinet Member for Planning &amp; Economic Development to approve the final version of the Town Centre Regeneration Programme, noting and considering any responses or representations received following the period of stakeholder consultation and undertaking minor modifications, if required.</p> <p><b>Reasons for the Recommendations</b></p> <p>To update the TCRP prior to a period of targeted consultation with stakeholders, partners and businesses.</p>
8.	Allocating Monies Collected Through CIL	<p><b>RESOLVED</b></p> <p>That the Cabinet</p> <p>a) endorses the Annual Review findings in this report, the CIL funds received to date and the overall anticipated CIL contributions, to be received by 2036/37.</p> <p>b) approves the proposed CIL strategic infrastructure spend priorities to end March 2025 (Section 7.4 of report <a href="#">PES/388</a>), (unchanged from last year's review).</p> <p>c) approves that the Infrastructure Business Plan (Appendix A of report <a href="#">PES/388</a>), including the funding programme, will continue to be reviewed on an annual basis to take into account any changes in strategic infrastructure priorities and fluctuations in CIL receipts compared to the forecast. The next review is proposed to take place in March 2023</p> <p>d) agrees to continue the Crowdfund Crawley project for a further year with the administration costs associated with the site being paid for from the CIL contributions.</p>

		<p>e) agrees to increase the funding allocated to the Crowdfund Crawley project for 2022-23 to £50,000 of CIL monies.</p> <p><b>Reasons for the Recommendations</b></p> <p>To provide clarity on the way forward for Crawley's Infrastructure Business Plan and the priority schemes for the CIL Strategic Infrastructure strand spend.</p> <p>To ensure best practice for the ongoing distribution of the Neighbourhood Improvement Strand CIL monies, in line with government regulations. The "Crowdfund Crawley" initiative will be reviewed over 2022/23 to assess the impact that Covid and reduction of additional funding sources has on the use of the site.</p>
9.	Leisure Contract – Extension of Variation Order	<p><b>RESOLVED</b></p> <p>That the Cabinet approves the extension of the contract variation with Everyone Active under the terms set out in Section 5 of report <a href="#">HPS/30</a>.</p> <p><b>Reasons for the Recommendations</b></p> <p>The recommendation facilitates the continued re-opening of the leisure centres providing the opportunity to grow customer base and membership numbers while adhering to the Government's Procurement Policy Note 02/20 (Supplier Relief Due to Coronavirus).</p>
10.	West Sussex County Council and Crawley Borough Council Agency Agreement in relation to Civil Parking Enforcement	<p><b>RESOLVED</b></p> <p>That the Cabinet</p> <p>a) approves in principle the negotiation and securement of the continuation of the Agency Agreement between West Sussex County Council and Crawley Borough Council in relation to Civil Parking Enforcement (CPE) for a further 3 years from April 2022 to April 2025.</p> <p>b) delegates the completion of all negotiations and relevant legal documentation to the Head of Community Services in consultation with the Head of Legal, Governance and HR, and appropriate Cabinet Member.</p>

		<p><b>Reasons for the Recommendations</b></p> <p>To enable the continuation of on-street parking enforcement to be carried out by Crawley Borough Council on behalf on West Sussex County Council within the borough.</p> <p>Failure to renew the agency agreement would mean that the Council would be unable to carry out civil enforcement on behalf of WSCC in Crawley.</p>
<p>12.</p>	<p>Crawley Towns Fund Project Business Cases</p>	<p>Exempt Paragraph 3 <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i></p> <p><b>RESOLVED</b></p> <p>That the Cabinet</p> <p>a) approves in principle the Towns Fund projects listed in section 1.1 above for which the business cases for each project are summarised in Appendix A of report PES/399, subject to the completion of due diligence checks on the full business cases by officers to the satisfaction of the Council’s S151 Officer.</p> <p>b) delegates authority to the Head of Economy and Planning and the Head of Corporate Finance in consultation with the Cabinet Member for Planning and Economic Development to:</p> <p>l) assess the full technical business cases for each project and make any technical modifications required to their wording and content, and</p> <p>ll) produce summary versions of the business cases and to submit those summary versions to the government for review</p> <p>Full Council is recommended to agree to :</p> <p>a) add the following new capital schemes to the capital programme and the respective capital allocations to each project as set out below, worth a total of £18.1m, subject to a viable business case and to the receipt of the Towns Fund government funding.</p> <ul style="list-style-type: none"> <li>• 1B – “Invest in Skills for Crawley” - Skills training facilities - £4.4m</li> <li>• 1C – Green Tech Business Grants / Business Premises green retrofit - £2m</li> <li>• 2A – Crawley Bus Station Transformation - £2m</li> <li>• 2B – Town Centre-Manor Royal-Gatwick cycle</li> </ul>

		<ul style="list-style-type: none"> <li>route - £2m</li> <li>• 3A – Manor Royal “Gigabit” connectivity / business park - £1.95m</li> <li>• 4A – Crawley Town Centre Cultural Quarter design - £250,000</li> <li>• 4B – Manor Royal Business Environment Improvements £1.5m</li> <li>• 4C – “Green Retrofit” decarbonisation of homes in Crawley - £4m</li> </ul> <p>c) allocate up to £500,000 of Towns Fund revenue funding to the following Towns Fund projects, subject to a viable business case and to the receipt of the government funding.</p> <ul style="list-style-type: none"> <li>• 1B – “Invest in Skills for Crawley” - Skills training facilities - £100,000</li> <li>• 1D – Commercial Eastern Gateway design - £150,000</li> <li>• 3A – Manor Royal “Gigabit” connectivity / business park - £50,000</li> <li>• 4A – Crawley Town Centre Cultural Quarter design - £200,000</li> </ul> <p><b>Reasons for the Recommendations</b></p> <p>To enable the Council to finalise and confirm approval of the business cases for a total of £18.6 million of Towns Fund monies to be allocated to the nine projects listed above.</p> <p>Full Council approval of the projects will enable submission of summary versions of the business cases to the government for ratification by their deadline of 24<sup>th</sup> April.</p> <p>To enable the allocation of £18.1 million of Towns Fund monies to the CBC capital programme, subject to:</p> <ul style="list-style-type: none"> <li>• Full Council approval</li> <li>• The viability of each of the individual project business cases satisfying the Council’s S151 Officer</li> <li>• Confirmation of the funding from the government</li> </ul> <p>To enable the allocation of up to £500,000 of revenue finances from the Towns Fund, subject to the requirements as set out above in section 3.3.</p>
13.	Metcalf Way Depot and Workshop - Redevelopment	<p><i>Exempt Part B - By Virtue of Paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</i></p>

## **RESOLVED**

That the Cabinet

- a) endorses the redevelopment of the Metcalf Way Depot site, acknowledging that further funding is required to progress this scheme as highlighted in section 7 of report HPS/31
- b) approves the principle of the relocation of the neighbourhood services activities from Metcalf Way to a number of local neighbourhood sites as set out in section 4 of this report.
- c) delegates to the Deputy Chief Executive authority to enter into a lease for alternative premises for the waste and recycling service, vehicle workshop and some residual neighbourhood services activities, (if required).
- d) approves that a further report be brought back to the Cabinet late in 2022 with recommendations regarding the preferred option to redevelop the Metcalf Way site, is likely to include a request for a supplementary capital estimate to proceed with construction.

Full Council is recommended to approve:

- a) the increase the capital programme by £995,000 funded from the capital programme reserve to fund the next stage of the scheme. In so doing, support the endorsement of the redevelopment of the Metcalf Way Depot.
- b) that £300,000 be transferred from the General Fund Reserve to the Transformation and Project Delivery reserve and the rental in the short term is funded from this reserve.

### **Reasons for the Recommendations**

The Metcalf Way Depot is currently under-utilised and Neighbourhood Services intend to continue the move to a more dispersed model of smaller neighbourhood patch depots. The recommendations will support the move to more localised depots and facilitate redevelopment of the Metcalf Way site. The scheme will make productive use of this Council site and provide a long term revenue stream for the Council.

## FORM OF NOTIFICATION OF SUPPORT FOR CALL-IN

Any councillor of the Council calling in a decision must then obtain, within the five working days following the Call-In, the support of three other councillors.

In order to ensure that Call-In is not abused, nor causes unreasonable delay, the following requirements must be fully satisfied before a matter will be considered for Call-In:

- a) At least four councillors (one of which will be the named signatory) must request Call-In of the decision. Failure to obtain the support of three other councillors within this period will mean that the original decision will stand, on the sixth day, the decision will be implemented.
- b) The request for Call-In must specify the reason for the Call-In and provide evidence which demonstrates the alleged breach of at least one principle of decision making.
- c) The request for Call-In must be received by the Monitoring Officer by 12 noon on the fifth day following publication of the decision. The request for Call-In should either be submitted:
  - In hard copy: including the signatures of the councillor requesting the Call-In and those councillors supporting the Call-In.
  - Electronically: to [democratic.services@ Crawley.gov.uk](mailto:democratic.services@ Crawley.gov.uk). The councillor requesting the Call-In must submit the form and each councillor supporting the Call-In must send an email in support. All emails must be sent from the councillors' individual Crawley Borough Council email addresses.
- d) The decision for which Call-In is requested must not have been subject to a prior Call-In request.
- e) Should the proposed Call-In decision have been considered by the Commission, the justification must also explain why the councillor requesting the Call-In is of the view that, either:
  - The Commission did **not fully** scrutinise the decision in advance of it being taken; or
  - The views of the Commission were **not fully** considered or addressed by the Cabinet in their decision making.

Decision being called in (including item no.)	Which provisions have been breached and how?

## Signatories

1. Signature of councillor calling in the decision

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Name in capitals

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2. Signature of councillor supporting the Call-In

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Name in capitals

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3. Signature of councillor supporting the Call-In

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Name in capitals

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4. Signature of councillor supporting the Call-In

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Name in capitals

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